



May 12, 2020

A Message from the President

Greetings Students,

Welcome to the first week of classes at Kalamazoo Valley Community College! We are very pleased that you have chosen the college for your summer semester studies. Thank you.

Your instructors are prepared and fully capable of assisting you achieve your academic goals. Plus the entire team of student support specialists, including tutoring, advising and counseling are available to help. The entire college is mobilized to help you be successful.

Whether you are enrolled in college for the first time, a guest student or are working diligently to complete your program, we are glad that you chose Kalamazoo Valley.

I wish you success and good health.

Sincerely,

A handwritten signature in black ink that reads 'L. Marshall Washington'.

L. Marshall Washington, Ph.D.
President

Coronavirus Information

For up-to-the-minute coronavirus information, please check www.kvcc.edu/coronavirus. Here you will find important resources both at the college and in the community as well as messages from Dr. Washington.

MyValley - Your Student Portal

MyValley, located at www.kvcc.edu/myvalley is your student portal. From it, you can access

your student email, Moodle, Canvas and DegreeWorks. You'll also find your tuition balance, alerts and announcements as well video tutorials on how to register and withdraw from a class, make an appointment with an advisor or counselor and set up a tuition payment plan.

Summer Tuition Payment Deadline is May 21

If you have enrolled in summer semester classes, you have until **May 21** to either pay your balance in full, sign up for the payment plan, or have financial aid in place to cover the balance.

If you have registered for classes and are no longer planning to attend, you must drop those courses yourself before the end of the add/drop period or you will be responsible for the tuition owed. Drop dates vary depending on the length of your class.

Classes beginning on May 11 have the following drop dates:

4-Week Classes - May 13

8-Week Classes - May 18

12-Week Classes - May 19

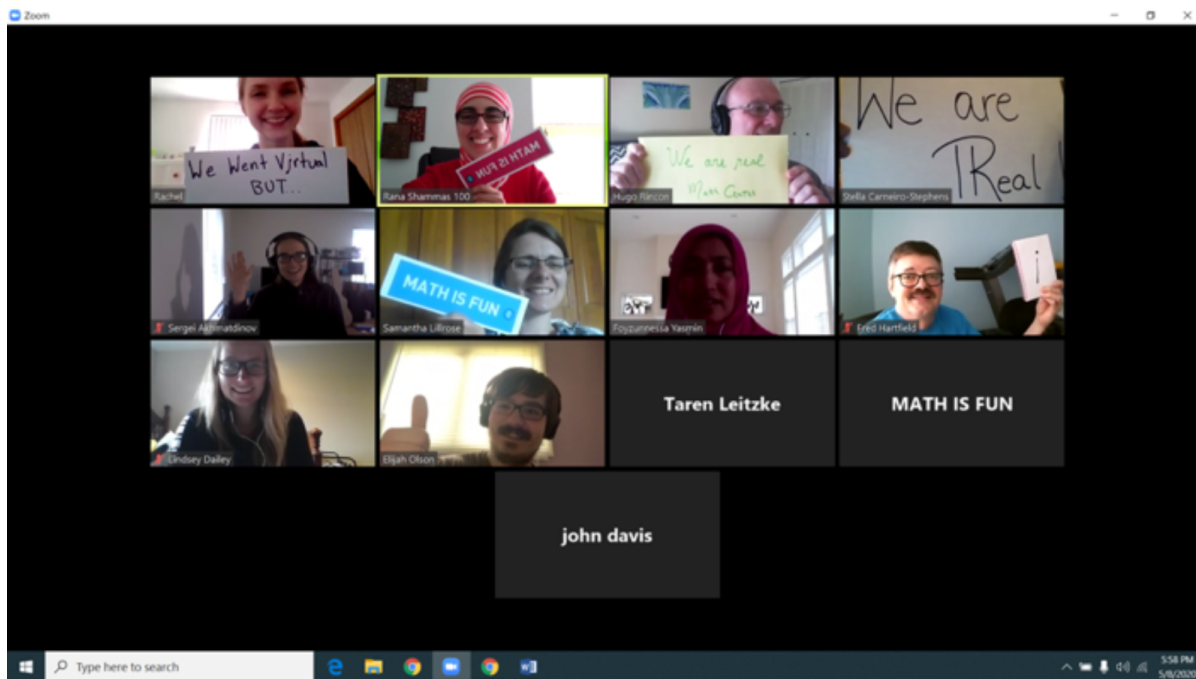
15-Week Classes - May 21

Contact Admissions, Registration and Records at arr@kvcc.edu or 269.488.4281 if you have questions about dropping a class.

To lessen your financial burden, additional [payment plan options](#) have been added to allow for the payments to be spread out over additional months, now going into July and August.

As a reminder, all tuition balances must be paid in full before grades can be released and/or transcripts can be sent. Additionally, if tuition is not paid, you will be unable to register for fall semester classes.

If you have any questions or need assistance, please contact the Pay Station at paystation@kvcc.edu or 269.488.4292.



Need Assistance? Student Services can Help!

With the campus buildings being closed, student services are available via email, voicemail and virtual meetings during regular business hours. If you need assistance, please contact the following:

Admissions, Registration and Records: arr@kvcc.edu or 269.488.4423

Advising and Counseling: counseling@kvcc.edu or 269.488.4311

Apprenticeships: apprenticeship@kvcc.edu or 269.488.4873

Bookstore: bookstore@kvcc.edu or 269.488.4030

Financial Aid: finaid@kvcc.edu or 269.340.0707

Internships: intern@kvcc.edu 269.488.4635

IT (Computer) Help Desk: IT@kvcc.edu or 269.488.4250

Kalamazoo Promise Services: mmorales@kvcc.edu or 269.488.4515

KVAAP: kvapp@kvcc.edu or 269.373.7946

Library Services: libref@kvcc.edu or 269.488.4380

Office of Early/Middle College and Dual Enrollment: earlymiddlecollege@kvcc.edu or 269.488.4509

Office for Student Access: studentaccess@kvcc.edu or 269.488.4397

Pay Station: paystation@kvcc.edu or 269.488.4292

Prior Learning: lbrooks@kvcc.edu or 269.488.4873

Student Success Services: success@kvcc.edu or 269.488.4311

- Career Services
- Life Resources
- Multicultural Services
- Student Employment Services
- Student Strengths Development
- Transfer Resource Services
- Veteran Services

Tutoring: learningcenter@kvcc.edu or 269.488.4397

Valley CARES Application Now Available

The COVID-19 pandemic has presented both Kalamazoo Valley and our students with unprecedented challenges. In consideration of this, the college has created the **Valley CARES Emergency Assistance Fund**. The Valley CARES Emergency Assistance Fund provides limited emergency financial support to students who have experienced unexpected expenses related to the disruption of campus operations due to the coronavirus.

All Title IV eligible students (student who received funds by completing the FAFSA or could have applied for funds through FAFSA) who experienced additional expenses related to the disruption of campus operations can apply. To determine Title IV eligibility, a **FAFSA** must be on file. Other options to assist with expenses may also be available, so please submit the application even if you are not Title IV eligible.

The Valley CARES Emergency Assistance Fund application can be found in a student's MyValley account, by selecting **Valley Cares Application**, under "My Links."

Eligible expenses for Valley CARES funding include, but are not necessarily limited to, medical, food, housing, utilities, technology expenses, laptop/tablet purchase, unexpected childcare, course materials, and other unexpected expenses included in the student's cost of attendance.

Funds will be awarded May 28.

Please **email** the Financial Aid office or call 269.340.0707 with any questions.

Loaner Laptops Available

The college has loaner laptops available for checkout by students who don't have computers at home.

To qualify, you must be registered and paid for summer semester classes, have signed up for a college tuition payment plan or have financial aid on your account to cover your tuition and fees.

These computers are able to connect to WIFI. You will be able to use Moodle and Canvas and have access to Microsoft Office and web applications. However, these laptops are not able to run the resource intensive applications from EDMT and the Center for New Media including AutoDesk, SolidWork, MasterCAM, Adobe Creative Suite as well as most other EDMT and Art and New Media software.

Go to www.kvcc.edu/laptop to complete an application.

Monitor your college email frequently to learn if you have been approved and to receive instructions about how and when to receive your loaner laptop.

Kalamazoo Valley Libraries Have Textbooks on Reserve for You!

A new semester is starting and you're considering your options for textbooks. In the past, you've sometimes relied on your instructor putting course materials and textbooks on reserve in the

Kalamazoo Valley Libraries. However, the campuses are closed. How will you get access to the reserve books you need?

The Libraries still have textbooks on reserve for you! Before the buildings closed, college librarians packed the reserve books into boxes and hauled them home. Reserve books are sitting in living rooms and basements all over Kalamazoo, waiting to have sections scanned and sent to you.

Also, most textbooks are available in electronic format, and librarians can help you get access to course materials in an online format.

Visit our [Course Reserves](#) website to see reserve options for your classes Or, contact the Kalamazoo Valley Libraries. We're here to help, even at a distance!

Email us: libref@kvcc.edu

Call us: 269.488.4380

Chat with us: <https://www.kvcc.edu/library/asklib.html> (Chat with a college librarian, 24/7)

Zoom with us: email or call to make an appointment

Visit our website: <https://www.kvcc.edu/library/>

Follow us on Instagram: [@kalamazoovalleylibraries](#)

News from the Kalamazoo Valley Bookstore

Books for Summer Classes

You can order books online through the bookstore [website](#) 24/7 and get delivery to your home for \$5.

Rental Book Returns

The due date for winter rental book returns has been extended to Thursday, May 28.

Textbook Buy Back Options

1. Keep books for a little longer! The Bookstore will offer a BUYBACK when the college reopens!
 2. Use our Virtual Buyback! Click on the "Sell Textbooks" tab on bookstore.kvcc.edu. Read and follow the directions carefully to sell textbooks online.
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Scholarship Application Deadline Extended until June 28

Need money for college? The Financial Aid office is currently promoting scholarships sponsored through the KVCC Foundation for the 2020 Fall Semester.

The deadline to submit an online scholarship application is June 28, 2020, unless noted otherwise. Applications will not be returned for missing information. For more information visit, www.kvcc.edu/scholarships.

If you have any questions, please feel free to contact the Financial Aid office by phone at 269.340.0707 or by email at finaid@kvcc.edu.

Canvas Orientation

You are encouraged to complete the Passport to Canvas - Canvas Orientation course. Canvas is a cloud-based learning management system currently being used by the college. Passport to Canvas is designed to provide you with a basic understanding of how to interact with Canvas and utilize its numerous features.

To enroll in the course, [click here](#), or click the Help icon on the Global Navigation Menu within Canvas, and then click the Passport to Canvas - Student Canvas Orientation Course link.

If you have questions, please contact [David Kobb](#).

Brother2Brother Connecting Students Virtually

If you're a male student looking to connect with other male students, Brother2Brother is here for you! B2B Check in is a place to discuss what's going on in your lives, your successes, your failures or simply anything you have questions around in this crazy time. A B2B check in is scheduled for Thursday, May 14. If you are not familiar with Zoom, it is free to download on any device. After downloading and creating your account, to join the meeting simply enter the meeting ID number followed by the meeting password. Contact [Levi Funk](#) or [Ezra Bell](#) to RSVP and receive the Zoom link.



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